

1. General information

Thank you for registering your country to the system. Here are some instructions on how to register your people in case you're lost.

2. Main page

There you can see all the people you registered grouped into the following categories:

- People: Every person you registered (name, birthday, roles) ordered by name with the given roles shown
- Teams: Every team with the name, category and the people in the team

3. My people (entering competitors)

Here you can see all your people in a table with all their information. Also, this is where you can register new people.

There are 3 ways to register somebody into the tournament:

1.
step

You must pick the categories this person will enter in the tournames during the registration. (S)He can also enter any team during team creation

Register new individual competitor

You cannot pick categories for this person, but they will be able to enter as a member in any team you create later.

Register new team only competitor

There people WILL NOT be able to enter the competition as a competitor, but only as judges / team leader / trainer / visitors.

Register new non competitor

Select the way you want your person to enter and click the given button.

NOTE: if you click the wrong one (i.e., trying to register an individual competitor as a team only one) you will have to go back to "My people" and pick the correct button

NOTE: Any person can be a judge / trainer so no need to register them as competitors if they don't compete

NOTE: Team only competitor is now selected as a category after entering all the information

NOTE: You do not need to flag competitors / judges / trainers / team leaders as visitors as well

2.
step

Based on your choice the form will appear with the title correct to the button you clicked (for example "Register individual competitor").

Fields marked with * are mandatory.

Generally you should enter the following:

- Base information section:
 - o Name (full name of the competitor)
 - o Birthday (for age calculations we only use the year of birth, but please enter the full date): age is calculated as `CURRENT_YEAR - YEAR_OF_BIRTH` so a 10 year old would have been born in 2013

- Gender: Male/Female and in case of a non-competitor please select “Non competing person”
- Role flags:
 - Competitor: should be ticked for competitors this will open a new section in the form for more information
 - Team leader
 - Judge: should be ticked if the person will also be a judge during the event, this will open a new section in the form
 - Trainer
 - Visitor: you don’t have to tick in case the person has any other flags
- Competitor information section (only if “competitor” flag is ticked)
 - Weight: enter the weight if the competitor will enter kumite categories or enter 0 if they will not enter kumite, it should be in **kilograms (kg)** (2.2lbs = 1kg or you can use any online calculator)
 - Belt: Pick brown/black
 - SKIF Dan registration ID: the competition requires the black belt competitors to have an SKIF Dan, enter the registration ID or in case the competitor doesn’t have one yet but will acquire one before the competition enter “in progress”
- Judge information section (only if “judge” flag is ticked)
 - Judge ID number: the registration ID of the judge
 - Judge type/grade: the type/grade of the judge’s certificate in their own system
- Shirt information
 - Shirt size: pick the size of shirt the competitor needs (in case no shirt pick “no shirt”)
 - Shirt count: enter the count, if no shirts are needed then leave as 0

2./b step

In case you are registering an individual competitor you will have to click the “Next button” after you have filled out the form above.

Category information

 Click next

☐	Boys Individual Kata Ages: 12 -> 13 Maximum participants per counts: 8
☒	Boys Individual Kumite Ages: 12 -> 13 Maximum participants per counts: 8

After you click next you should see the categories based on the information entered. Check if the given options are correct (use the official tables at <https://skif2026.org/>) then tick the ones you want to enter. (In the example image we are entering Boys Individual Kumite only).

Note: If for any reason you change the form fields above you must click “next” again to reload the categories given as choice.

Note: you will not be able to register the person unless you pick a category if you are in “Register individual competitor”.

3. step

Click “Register person”. If the registration is successful then you will see a blue box with the newly created competitor’s registration ID (you don’t have to save this as you can always check it under “My people”).

Person saved successfully (new id: 2)

4. My teams (registering teams)

1. step

Here you can see all your currently registered teams, the competitors in the team and which category you registered the team in.

Team information			Category information
ID	Team name	Team members	Category name
T-1	My first team	• First Person • Second person • Third Person • Jhon Person	Men's Team Kata (ID: C-61, Age group: 18 -> 39)

If you want to register a team, first make sure you have all the competitors registered under “My people” first. If you are sure, you have them you can click “Register a new team”.

2. step

Now you are at “step 1” of the team creating process. Have a look at all the team categories and pick the one where you want to register.

ID	Category name	Gender	Type	Age group	Age sum group	Action
C-59	Boy's Team Kata	Male	Kata 3+1	15 -> 17	No limit -> No limit	<button>Register</button>
C-60	Girls's Team Kata	Female	Kata 3+1	15 -> 17	No limit -> No limit	<button>Register</button>
C-61	Men's Team Kata	Male	Kata 3+1	18 -> 39	No limit -> No limit	<button>Register</button>

Click the “Register” button to continue with the process. Make sure you are not above your team quota in that particular category.

3. step

Here you can assemble your team. There is a small description of the category on the top where you can verify again the category you chose.

NOTE: You must give a team name that is at least 3 characters long (subject to be changed).

NOTE: You must select at least the number of primary team members (blue area), reserves are optional

Your competitors that can enter this team

Name: Cu Cc Age: 27	Name: Els Ō Age: 23	Name: Harm Adik Age: 23	Name: Más Odik Age: 23
Name: ns Age: 24	Name: Audi Age: 23	All the competitors that can enter the category	

Primary members:
(pick: 0 / 3)

Selected primary members in the team

Reserve members
(max: 0 / 1)

Selected reserve members

The way you can move people is by clicking them. The fill order is:

- First primary members (blue area) will be filled
- Then reserve members (yellow area)

You can remove them from the group by clicking them again, then they will be placed back in the competitor pool (green area).

4. step

Once you've selected enough people and given a valid team name, the register team button will activate and then you can finalize the creating process by clicking it.

Name of team

Minimum 3 characters

Register team

Your competitors that can enter this team

Name: ns Age: 24	Name: Audi Age: 23	
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Primary members:
(pick: 3 / 3)

Name: **Cu Cc**
Age: 27

Name: **Els Ō**
Age: 23

Name: **Harm Adik**
Age: 23

Reserve members
(max: 1 / 1)

Name: **Más Odik**
Age: 23

After you click "Register team" you will be taken back to "My teams" and you can see the team in the table.

5. Tatami rentals

Tatamis can be rented from November 9–12, 2026, from 09:00 to 19:00 daily.

- Number of available tatamis: 6 tatamis.
- Maximum rental time per country: 2 hours per day.
- Rental fee: €30 per hour (VAT included).

To rent a tatami go to “Rent a tatami” page and find the day you want to rent for. Once on the tab for the day, you can select up to 2 timeslots to rent.

Tatami Schedule & Booking

Nov 09, 2026 2/2h

Nov 10, 2026 0/2h

Nov 11, 2026 0/2h

Nov 12, 2026 0/2h

Time	Tatami 1	Tatami 2	Tatami 3	Tatami 4	Tatami 5	Tatami 6
09:00 - 10:00	☒ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
10:00 - 11:00	☒ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
11:00 - 12:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
12:00 - 13:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
13:00 - 14:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
14:00 - 15:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
15:00 - 16:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
16:00 - 17:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
17:00 - 18:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free
18:00 - 19:00	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free	☐ Free

Save Tatami Selections

Maximum 2 hours per day per country (€30/hour, VAT incl.)

Save Rentals

Once you selected the slots you want to rent, make sure you click “Save Rentals” to save your selection.

The website will not let you save if you have more than 2 tatamis selected per day!